

**HQ BASE WORKSHOP GROUP EME**

**DIRECT RECRUITMENT IN GROUP 'C' POSTS**  
**IN THE CORPS OF ELECTRONICS AND MECHANICAL ENGINEERS**

1. Applications are invited for Direct Recruitment from Indian National for the under mentioned posts at the address mentioned against each posts.

Postal Address of the Establishment	Place of work	Posts	Vacancies					Including Reservation for
			UR	SC	ST	OBC	Total	
Commandant 505 Army Base Workshop EME, Delhi Cantt (Delhi) Pin- 110010	New Delhi, Delhi	Electrician (Highly Skilled-II)	03	-	-	01	04	
Det BWG (QC) C/o 506 Army Base Workshop EME, Jabalpur (Madhya Pradesh), Pin- 482001	Jabalpur, Madhya Pradesh	Armament Mechanic (Highly Skilled-II)	02	-	-	-	02	
Post Box No 41, Commandant 506 Army Base Workshop EME, Jabalpur (Madhya Pradesh), Pin- 482001	Jabalpur, Madhya Pradesh	Armament Mechanic (Highly Skilled-II)	-	-	01	01	02	
		Telecom Mechanic (Highly Skilled-II)	01	01	01	-	03	PH(HH)-01
		Storekeeper	01	-	-	-	01	
		Multi Tasking Staff	-	-	-	02	02	
		Tradesman Mate	-	-	02	-	02	
Commandant 508 Army Base Workshop EME, Allahabad Fort (Uttar Pradesh) Pin- 211005	Allahabad, Uttar Pradesh	Tradesman Mate	01	-	01	03	05	PH (OH)-01
		Electrician (Highly Skilled-II)	-	-	01	-	01	
		Painter & Decorator (Skilled)	-	-	01	-	01	
Post Box No 30, 510 Army Base Workshop EME, Meerut Cantt, Uttar Pradesh, Pin - 250001	Meerut, Uttar Pradesh	Electrician (Highly Skilled-II)	02	-	-	01	03	
		Fitter (Skilled)	03	01	01	-	05	PH(CH)-01
		Machinist (Skilled)	01	01	-	-	02	
		Vehicle Mechanic (Motor Vehicle), Skilled	-	-	01	-	01	
		Welder (Skilled)	02	-	01	-	03	
		Painter & Decorator (Skilled)	-	-	-	01	01	
		Tradesman Mate	-	-	-	01	01	
Commandant 512 Army Base Workshop EME, Kirkee, Pune (Maharashtra) Pin - 411003	Pune, Maharashtra	Lower Division Clerk	-	01	-	01	02	ESM-01

Commandant 515 Army Base Workshop EME, Ulsoor, Bangalore (Karnataka) Pin - 560008	Bangalore, Karnataka	Lower Division Clerk	03	-	02	02	07	PH(VH)-01 ESM-01
		Telecom Mechanic (Highly Skilled-II)	-	-	02	-	02	
		Hospital Orderly	01	-	-	-	01	
		Fireman	01	-	-	-	01	
		Multi Tasking Staff	01	-	-	02	03	
		Machinist (Skilled)	02	-	-	05	07	
		Carpenter & Joiner (Skilled)	-	-	01	01	02	
		Painter & Decorator (Skilled)	-	-	-	01	01	
Vehicle Depot Workshop, EME, IAF (PO), Avadi, Chennai, Pin -600 055	Avadi, Chennai	Vehicle Mechanic (Motor Vehicle), Skilled	01	-	-	-	01	
Equipment Depot Workshop EME, Agra, PIN-900322, C/o 56 APO	Agra Cantt, Uttar Pradesh	Telecom Mechanic (Highly Skilled-II)	01	-	-	-	01	
		Instrument Mechanic (Highly Skilled-II)	-	-	-	01	01	

2. Minimum educational qualification, Experience and suitability for persons with disability are as under: -

S No	Posts	Suitable for persons with disability	Qualifications
(a)	Electrician, (Highly Skilled-II)	OL, HH	<b>Essential :</b> Pass in 10+2 with a certificate from a recognised Industrial Training Institute in the respective trade or grade; or Armed Forces Personnel or Ex-servicemen from the appropriate trade and minimum at grade I. <b>Desirable qualification:</b> National Council for Training in the Vocational Trades certificate from Directorate General of Employment and Training, Minis-try of Labour and Employment, Government of India.
(b)	Instrument Mechanic, (Highly Skilled-II)	OL, OA, BL	
(c)	Telecom Mechanic, (Highly Skilled-II)	OL, HH	
(d)	Armament Mechanic, (Highly Skilled-II)	OL, HH	<b>Essential :</b> Pass in 10+2 with a certificate from a recognised Industrial Training Institute in the Fitter trade; or Armed Forces Personnel or Ex-servicemen from the appropriate trade and minimum at grade I. <b>Desirable qualification:</b> National Council for Training in the Vocational Trades certificate from Directorate General of Employment and Training, Ministry of Labour and Employment, Government of India.

(e)	Machinist, Skilled	OL, LV, HH	<b>Essential:</b> ITI certificate from a recognised Industrial Training Institute in the Machinist or Turner or Mill Wright or Precision Grinder trade; or Armed Forces Personnel or Ex-servicemen from the appropriate trade and minimum at grade I. <b>Desirable qualification:</b> National Council for Training in the Vocational Trades certificate from Directorate General of Employment and Training, Ministry of Labour and Employment, Government of India.
(f)	Fitter, Skilled	OL, BL, LV, HH	<b>Essential:</b> ITI certificate from a recognised Industrial Training Institute in the respective trade or grade; or Armed Forces Personnel or Ex-servicemen from the appropriate trade and minimum at grade I. <b>Desirable qualification:</b> National Council for Training in the Vocational Trades certificate from Directorate General of Employment and Training, Ministry of Labour and Employment, Government of India.
(g)	Painter and Decorator, Skilled	OL, HH	
(h)	Welder, Skilled	OL, HH	<b>Essential:</b> ITI certificate from a recognised Industrial Training Institute in the respective trade or grade; or Armed Forces Personnel or Ex-servicemen from the appropriate trade and minimum at grade I. <b>Desirable qualification:</b> National Council for Training in the Vocational Trades certificate from Directorate General of Employment and Training, Ministry of Labour and Employment, Government of India.
(j)	Carpenter and Joiner, Skilled	OL, BL, HH	
(k)	Vehicle Mechanic (Motor Vehicle), Skilled	OL, LV, HH	<b>Essential:</b> ITI certificate from a recognised Industrial Training Institute in the respective trade or grade; or Armed Forces Personnel or Ex-servicemen from the appropriate trade and minimum at grade I. <b>Desirable qualification:</b> National Council for Training in the Vocational Trades certificate from Directorate General of Employment and Training, Ministry of Labour and Employment, Government of India.
(l)	Storekeeper	OL, HH	
(m)	Lower Division Clerk	OL, BL; B, LV, HH	(i) 12 <sup>th</sup> class pass from a recognized Board or University. (ii) Typing speed of 35 words per minutes in English on computer or a typing speed of 30 words per minutes in Hindi on computer (35 words per minute and 30 words per minute correspond to 10500/9000 key depressions per hour on an average of 5 key depressions for each word).
(n)	Fireman	-	(i) Matriculation pass or equivalent (ii) Must be physically fit and capable of performing strenuous duties and must have passed the test specified in Para 6 below.
(o)	Tradesman Mate	OA, BL, OL, LV, B	Matriculation pass from recognized Board or equivalent
(p)	Multi Tasking Staff	OL, OA, HH, B, LV	<b>Essential:</b> Matriculation pass or equivalent from recognized Board. <b>Desirable:</b> Conversant with the duties of the respective trades with one year experience in the trade.
(q)	Orderly (Hospital)	OA, OL, HH, B, LV	Matric or equivalent

**Abbreviations used :** PH (OH) – Physically Handicapped (Orthopedically Handicapped), PH (HH) – Physically Handicapped (Hearing Handicapped), PH (VH) – Physically Handicapped (Visually Handicapped), PH (OL) - Physically Handicapped (One Leg), ESM – EX-Serviceman, PH(BL)- Physically Handicapped (Both Leg), PH(OA) - Physically Handicapped (One Arm), PH(B) - Physically Handicapped (Blind), PH(LV) - Physically Handicapped (Low Vision).

**3. Pay Scale (old pay scale as per 6<sup>th</sup> CPC)**

- (a) Posts at serial No 2(a) to 2(d)- Pay Band-1 Rs 5200-20200 + Grade Pay Rs 2400/-
- (c) Posts at serial No 2(e) to 2(n)- Pay Band-1 Rs 5200-20200 + Grade Pay Rs 1900/-
- (d) Posts at serial No 2(o) to 2(q)- Pay Band-1 Rs 5200-20200 + Grade Pay Rs 1800/-

**4. Age limit-18 to 25 years.**

**5. Age relaxation:** In accordance with the orders issued by the Central Government from time to time.

6. Physical fitness test etc. for Fireman post shall be as under-
  - (a) Height without shoes: 165 cms, provided that a concession of 2.5 cms in height shall be allowed for members of Scheduled Tribes.
  - (b) Chest (un-expanded): 81.5 cms
  - (c) Chest (on expansion) : 85 cms
  - (d) Weight on : 50 Kg (Minimum)
  - (e) Endurance Test:
    - (aa) Carrying a man (Fireman lift of 63.5 Kgs to a distance of 183 meters within 96 seconds).
    - (ab) Clearing 2.7 meters wide ditch landing on both feet (long jump).
    - (ac) Climbing 3 meters vertical rope using hands and feet.
7. Posts mentioned above are subject to all India transfer liability and Field service liability Rules.
8. Candidates to forward application along with a self-addressed envelope with postal stamp of Rs 5/- properly sealed in an envelope to the address mentioned against the post applied for through ordinary post. Candidates are requested to super scribe the words "Application for the post of \_\_\_\_\_" on the top of the envelope while sending the application form. Separate application is required for each post.
9. Last date for receipt of application is 21 days from the date of publication of the advertisement in the Employment News and 28 days for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of Jammu & Kashmir State. Lahaul and Spiti Districts and Pangi Sub-Division of Chamba District of Himachal Pradesh Andaman and Nicobar Islands and Lakshadweep. First date of this advertisement in the Employment Newspaper will be taken into account for calculating 21/28 days. If closing date is on falls on holidays, the next working day will be taken as closing date for receipt of application.
10. The crucial date for determining the age limit shall be the normal closing date (i.e. 21 days) for receipt of application.
11. Provisionally selected candidates have to produce original and photocopy of the following documents/certificates duly self attested on the date and time intimated by the recruiting establishment:-
  - (a) Matriculation certificate/Municipality Birth certificate in support for date of birth.
  - (b) Mark sheet of the educational qualification mentioned against the post applied for.
  - (c) ST/SC/OBC (Non creamy layer for OBC) certificate if applicable.
  - (d) Physically handicapped certificate showing 40% and above disability issued by competent authority if applicable.
  - (d) Discharge certificate in case of ex-serviceman.
  - (e) NOC in original from their present employer/competent authority in case of Government servant including serving Armed Forces Personnel if applicable.
12. Incomplete/illegible/ineligible applications will be deemed invalid and rejected without intimation to the candidate. Only eligible candidates will be called for the written examination provided a self-addressed envelope with postal stamp of Rs 5/- is enclosed with the application form.
13. Merely fulfilling the basic selection criterion does not automatically entitle a person to be called for test.
14. Applicants will be shortlisted for written examination on the basis of percentage of marks obtained in the examination for essential qualification.
15. The number of vacancies is subject to change. Further, the employer has the right to cancel or modify this notification without assigning any reason thereof.
16. Canvassing in any form shall disqualify the candidature. No enquiry or correspondence will be entertained.
17. Written test will be objective type for 150 marks and the syllabus will be of minimum qualification prescribed for each post at para 2 above.

18. No TA/DA is admissible. Exam may be for 02 to 03 days or more. Candidates will make their own arrangement for lodging/Boarding during the written test.

19. The decision of appointing authority regarding selection/rejection will be final.

20. The recruitment process can be cancelled /postponed/suspended/terminated without any prior notice/assigning any reason at any stage.

21. Applications without DAVP advertisement reference no. will not be accepted.

22. Date of examination for each trades will be intimated through admit card

23. A candidate who claims to belong to one of the Scheduled Caste or the Scheduled Tribe or the Other Backward Classes should submit in support of his claim an attested / certified copy of a certificate in the form given below, from the District Officer of the Sub-Divisional Officer or any other officer as indicated below of the District in which his parents (or surviving parent) ordinarily reside who has been designated by the State Govt concerned as competent to issue such a certificate. If both his parents are dead, the officer signing the certificate should be of the district in which the candidate himself ordinarily resides otherwise than for the purpose of his own education. Wherever photograph is an integral part of the certificate, only attested photocopies of such certificates would be accepted and not any other attested or true copy:-

(a) The authorities competent to issue caste certificates are indicated below :-

(i) District Magistrate / Additional Magistrate / Collector / Deputy Commissioner / Additional Deputy Commissioner / Deputy Collector / First Class Stipendiary Magistrate / Sub-Divisional Magistrate / Taluka Magistrate / Executive Magistrate / Extra Assistant Commissioner (not below the rank of First Class Stipendiary Magistrate).

(ii) Chief Presidency Magistrate / Additional Chief Presidency Magistrate / Presidency Magistrate.

(iii) Revenue Officer not below the rank of Tehsildar; and

(iv) Sub-Divisional Officer of the area where the candidate and / or his family resides.

(b) Format of certificate to be produced by Scheduled Caste /Scheduled Tribes applying for appointment to posts under the government of India:-

This is to certify that Shri/Shrimathi\*/Kumari\* \_\_\_\_\_ Son / daughter\* of \_\_\_\_\_ of village / town\* \_\_\_\_\_ in District / Division\* \_\_\_\_\_ of the State / Union Territory\* \_\_\_\_\_ belongs to the \_\_\_\_\_

Caste / Tribe which is recognized as a Scheduled Caste  
Scheduled Tribe\*

Under :

The Constitution (Scheduled Castes) Order, 1950

\*The Constitution (Scheduled Tribes) Order, 1950.

\*The Constitution (Scheduled Castes) (Union Territories) Order, 1951.

\*The Constitution (Scheduled Tribes) (Union Territories) Order, 1951.

[(As amended by the Scheduled Castes and Scheduled Tribes Lists (Modification Order) 1956, the Bombay Reorganization Act, 1960, The Punjab Reorganization Act, 1966, the State of Himachal Pradesh Act, 1970, the North-Eastern Areas (Reorganization) Act, 1971 and the Scheduled Castes and Scheduled Tribes Orders (Amendment) Act, 1976.]

\*The Constitution (Jammu and Kashmir) Scheduled Castes Order, 1956.

\*The Constitution (Andaman and Nicobar Islands) Scheduled Tribes Order, 1959, as amended by

\*The Scheduled Castes and Scheduled Tribes Orders (Amendment) Act, 1976;

— 6 —

- 6-**
- \*The Constitution (Dadra and Nagar Haveli) Scheduled Castes Order, 1962;
  - \*The Constitution (Dadra and Nagar Haveli) Scheduled Tribes Order, 1962;
  - \*The Constitution (Pondicherry) Scheduled Tribes Order, 1964;
  - \*The Constitution (Uttar Pradesh) Scheduled Tribes Order, 1967;
  - \*The Constitution (Goa, Daman and Diu) Scheduled Castes Order, 1968;
  - \*The Constitution (Goa, Daman and Diu) Scheduled Tribes Orders, 1968;
  - \*The Constitution (Nagaland) Scheduled Tribes Order, 1970;
  - \*The Constitution (Sikkim) Scheduled Castes Order, 1978;
  - \*The Constitution (Sikkim) Scheduled Tribes Order, 1978;
  - \*The Constitution (Jammu and Kashmir) Scheduled Tribes Order, 1989;
  - \*The Constitution (Scheduled Castes) Orders (Amendment Act), 1990;
  - \*The Constitution (Scheduled Tribes) Order (Amendment Act), 1991;
  - \*The Constitution (Scheduled Tribes) Order Second Amendment Act, 1991;

2.\*\*This certificate is issued on the basis of the Scheduled Castes / Scheduled Tribes Certificate issued to Shri /Shrimathi\* \_\_\_\_\_ father / mother\* of Shri / Shrimathi/Kumari\* \_\_\_\_\_ of village /town\* \_\_\_\_\_ in District / Division\* \_\_\_\_\_ of the State / Union Territory\* \_\_\_\_\_ who belongs to the Caste/Tribe\* which is recognized as a Scheduled Caste / Scheduled Tribe\* in the State / Union territory \_\_\_\_\_ issued by the \_\_\_\_\_ dated \_\_\_\_\_.

3. Shri / Shrimathi\*/ Kumari\* \_\_\_\_\_ and/or\* his/her\* family ordinarily reside(s) in village /town\* \_\_\_\_\_ of \_\_\_\_\_ District / Division\* of the State/Union Territory\* of \_\_\_\_\_

Signature \_\_\_\_\_  
 Designation \_\_\_\_\_  
 (With seal of office)

Place \_\_\_\_\_ State  
 Union Territory

NOTE – The term "Ordinarily resides" used will have the same meaning as in Section 20 of Representation of the Peoples Act, 1950.

(c) Format of certificate to be produced by Other Backward Classes applying for appointment to posts under the government of India

[G.I. Dept. of Per. &Trg. O.M. No. 36033/28/94-Estt.(Res), dated 02 Jul 1997]

This is to certify that \_\_\_\_\_, son of \_\_\_\_\_ of village \_\_\_\_\_ District/Division \_\_\_\_\_ in the \_\_\_\_\_ State \_\_\_\_\_ belongs to the \_\_\_\_\_ community which is recognized as a Backward Class under-

\*(i) Government of India, Ministry of Welfare, Resolution No. 12011/68/93-BCC (C), dated the 10<sup>th</sup> September, 1993, published in the Gazette of India Extraordinary, Part-I, Section I, No. 186, dated the 13<sup>th</sup> September, 1993.

\*(ii) Government of India, Ministry of Welfare, Resolution No. 12011/9/94-BCC (C), dated the 19<sup>th</sup> October, 1994, published in the Gazette of India Extraordinary, Part-I, Section I, No. 163, dated the 20<sup>th</sup> October, 1994.

\*(iii) Government of India, Ministry of Welfare, Resolution No. 12011/7/95-BCC (C), dated the 24<sup>th</sup> May, 1995, published in the Gazette of India Extraordinary, Part-I, Section I, No. 88, dated the 25<sup>th</sup> May, 1995.

\*(iv) Government of India, Ministry of Welfare, Resolution No. 12011/4/96-BCC (C), dated the 6<sup>th</sup> December 1996, published in the Gazette of India Extraordinary, Part-I, Section I, No. 210, dated the 11<sup>th</sup> December, 1996.

**7-**

Shri \_\_\_\_\_ and/or his family ordinarily reside(s) in the District/Division of the \_\_\_\_\_ State.  
This is also to certify that he / she does not belong to the persons /sections (Creamy Layer) mentioned in  
Column 3 of the Schedule to the Government of India, Department of Personnel and Training, O.M. No.  
36012/22/93-Estt. (SCT) dated 8-9-1993.

District Magistrate.  
Deputy Commissioner, etc.

Dated :  
SEAL

- 8 -  
**APPLICATION FORM**

**(To be sent neatly / typed or hand written)**

**(DAVP Advertisement No. \_\_\_\_\_)**

Affix latest  
pass port  
size  
photograph  
duly attested  
by \_\_\_\_\_ a  
Gazetted  
officer

1. Post applied for : \_\_\_\_\_  
2. Name of the candidate : \_\_\_\_\_  
(In block letters)  
3. Father's /Husband Name : \_\_\_\_\_  
4. Date of Birth : 

		/			/				
D	D	/	M	M	/	Y	Y	Y	Y

5. Correspondence address:      Pin _____ State _____ Mobile No. _____	6. Permanent home address :      Pin _____ State _____
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7. Category (SC/ST/OBC/UR) : \_\_\_\_\_ 8. Category of PH (if applicable) : OH/HH/VH  
9. Length of Combatant Service (applicable for ESM) : \_\_\_\_\_ 10. Nationality: \_\_\_\_\_

11. Qualifications:  
(i) Educational

Name of examination	Year	Board/University/ Institution	Percentage marks obtained	Grade/Division

- (ii) Experience:

Organization	Whether Govt / PSU/ Private	Post/ Appointment	From	To

12. Details of age relaxation required \_\_\_\_\_  
(Applicable as per Central Govt policy)

Certified that the particulars mentioned in the application form are correct and true to the best of my knowledge and belief. If found false at any stage my service may be terminated without notice.

Place :

Date:

(Signature of the applicant)

- 9 -



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**ACKNOWLEDGEMENT/ADMISSION CARD**

1. Post applied for : \_\_\_\_\_
2. Name of candidate : \_\_\_\_\_
3. Signature of the applicant : \_\_\_\_\_

Affix latest pass  
port size  
photograph duly  
attested by a  
Gazetted officer

**(For official use only)**

4. Your application is hereby accepted.
5. Index No: \_\_\_\_\_
6. Written test (a) Date \_\_\_\_\_ (b) Time \_\_\_\_\_  
(c) Place \_\_\_\_\_

Note:-Electronics devices and mobile phone are not allowed in defence area.

day 10103/11/0075/1617